

PLANNING AN EVENT AT THE SUN

These are the types of events you may book at the SUN

GROUP BOOKING – with a minimum of 20 people discount ticket rates apply for an in-season film.

PRIVATE CINEMA HIRE – book every seat in the cinema and have it to yourself to enjoy an in-season film, a catalogue film (ACA), your own material (format restrictions apply), or a corporate/club presentation.

KID'S PARTY – with a minimum of 12 under 12's, watch a film and have a catered party afterwards.

LUNCHEON – for bonafide community groups at 10am weekdays, enjoy an in-season film with a catered lunch and fun trivia afterwards

SCHOOL KIDS – available during school term between 9am and 2:30pm for an in-season film or a catalogue film (ACA).

KID'S PARTY

All kids love going to the movies and even more when they're with their friends. We have a super easy plan that take's all worry from the event and the kids will love our 'HOGWARTS' party room. Our parties are themed to appeal to kids 12 years and under.

Session Times

- Kid's Party bookings may be booked to commence at the following times:
10am, 12pm, 2:00-2:30pm, 4:30pm
We are sorry in advance to advise that your preferred start time of 11:00am, 1pm and 3pm are not possible.
- Times shown are the film commencement times so we recommend you invite your guests to arrive at least 15 mins earlier
- We make our best endeavor to start the film within 15 minutes of your booked time
- We ask your group to appreciate that we are running to a schedule and the session cannot be delayed for late comers.
- Parents and carers of your guests should be invited to pick up their children within half an hour of the movie's completion which is when the party will be finishing up.

Ticket Price

- For 2D films the minimum event price for up to 12 kids is \$300 (\$336 for 3D), for additional children, the ticket price is \$25 each (\$28 for 3D) which includes candy bar & catering.
- Two adults, parents or carers are admitted free for the expressed purpose of supervising the children during the movie screening but are excluded from the candy bar & catering provision.
- With advance booking notice additional adults, parents or carers who also wish to watch the movie with their child will pay \$12 per head (excludes candy bar & catering).
- If you do not advance book for additional adults then standard ticket prices shall apply.

The kids party includes:

- A mini popcorn and 250ml soft drink or 250ml juice or 600ml water combo (please select one type of drink only)
- Movie tickets to your selected 'in season' movie
- An after party in our Hogwarts themed party room for the duration of 30 mins which includes the following catering options:
Standard
Party Pies, Sausage Rolls, Fairy Bread, Potato Crisps, Twisties, Soft Drink and a lolly bag to take home.
Vegetarian (individual portions may be ordered)
Spinach and Feta rolls, Fairy Bread, Potato Crisps, Twisties, Soft Drink and a lolly bag to take home.
Gluten Free (no individual portions may be ordered)
Rice crackers & hummus, Nachos, Potato Crisps, Soft Drink and a lolly bag to take home
Dairy free (no individual portions may be ordered)
Party Pies, Sausage Rolls, Rice crackers & hommus, Potato Crisps, Soft Drink and a lolly bag to take home
- We will also serve **your** birthday cake if you bring one along (ps. We have some candles, but we recommend you bring your own to suit your cake)
- Parents are welcome to be in attendance during the party however, be advised that there is only standing room available and that there is no catering unless you choose to pre-order some extras (price upon application).

Group Size

We recommend a group size of 12. Our party table will seat a maximum of 24 kids.

Extras

- choc-top \$4.00 each
- bottled water (600ml) \$3.00 each
- upgrade to small popcorn and (375ml) soft drink combo \$2:00 extra
- upgrade to large popcorn and (500ml) soft drink combo \$5:00 extra
- glass of sparkling, red or white wine (150ml) \$7.00 each
- coopers pale ale (375ml) \$5.00 each
- We can supply an ice cream birthday cake for \$2.00 per head

- Fruit platter (a grand platter of seasonal fruit cut to bite sized portions) \$75.00
- antipasto platter (a mixed platter of deli meats, cheese, dips, crackers, olives, dolmades and fruit) \$75.00
- cheese platter (hard, soft and blue cheese with quince paste, dried fruit, nuts and crackers) \$75.00
- Personalised invitations – batch price of \$10

Upgrade your kids party to a private screening in our Roxy cinema which seats 23 total and is available for a \$400 cinema hire rate + \$14.50 per head for the candy bar and kid's party catering in the Hogwarts party room.

How to book

- Contact our delightful functions coordinator at functions@suntheatre.com.au. You can book by phone at 93620336 between 12:00pm & 5:00pm Monday to Friday or 93620999 at other times (although you will not be speaking with our coordinator then so we ask if you could make your initial enquiry during the above mentioned hours).
- A minimum deposit \$300 is required 14 days before your event. If your deposit has not been paid within 10 days prior you will be contacted and advised that your event is cancelled (or pay immediately to confirm)...we are sorry to be harsh, but we have learnt the hard way!
- We know confirming your final numbers is tough. We ask for an estimate at the time of your booking and a confirmation of final numbers 1 day prior so that we can secure the correct number of seats in the cinema and plan our catering requirements. Once that number is advised you cannot change it and it will be the number you pay for, so it very important to be as accurate as possible.
- Please have all of the following information available when you make your booking.
 - Date of event*
 - Preferred film start time*
 - Your chosen 'in-season' film*
 - Proposed number attending (an estimate is all that is required in the early stages)*
 - Your full name, email address and phone contact details*
 - The name and age of the child who is having the party*

Our functions coordinator will prepare an event order confirming all of your details that you must ratify with a deposit payment at least 2 weeks before your event.

What is not possible for a kid's party booking

- Book a catalogue or non 'in-season' film
- Have speeches or presentations within the cinema prior
- Have extra time in the cinema for partying (if your group is bigger than 50 consider making a private cinema booking)
- Book for 12 people and turn up with 24 without pre-advising us!
- Book for 24 and turn up with 12 without pre-advising us!
- Be late – we cannot hold up the session for you - all of our films run to an automated schedule.
- We are often requested whether you may bring along your own food (other than the birthday cake) and our official answer is 'no' for Health and Safety reasons.

Helpful hints for organising an event

We recommend you start your enquiries at least 6 weeks in advance allowing 2 weeks to finalise the event details and one month for you to distribute the invitations and administer the RSVPs.

If you are booking within the first two weeks of the movie's release date we recommend you contact us earlier to make the booking as we only permit one kids party booking per session and the time slots fill quickly!

Unless the film is a mainstream blockbuster with a worldwide release date we find our local distributors can be very fickle when it comes to finalising a film start date....it can move! There is nothing we can do about it and we apologise in advance if this happens to your selected film.

What to do on the night of the event

- If you are the organiser, please make yourself known to our Duty Manager who will have all of the details of your event in hand.
- The Duty Manager will introduce you to your party host.
- We will do our best to accommodate your last minute needs but remember we staffed the event in accordance with your confirmed event order and extras will only be possible dependent on staff availability.
- Rely on the fact that your party host will start directing you to the cinema at the appropriate time.

PLEASE NOTE THAT FINAL PAYMENT IS REQUIRED AT THE TIME OF YOUR EVENT.